



Faculty of Social Administration, Thammasat University Announcement

Subject: Recruitment of Academic Staff Position for Lecturer, Announcement No. 7/2024

The Faculty of Social Administration, Thammasat University, is seeking qualified individuals for the position of academic staff. The details are as follows:

1. Position Available

- 1.1 Lecturer - Department of Social Policy, Social Development, and Community Development, specializing in Social Policy and Development (International Program), 1 position.
- 1.2 Salary - Master's degree: THB 28,630/month, Doctorate degree: THB 41,000/month.

2. Position Conditions

- 2.1 Appointment as a lecturer will be finalized upon approval by the University Executive Board.
- 2.2 The selected candidate must be able to work at Thammasat University, Tha Prachan, Rangsit, and Lampang campuses or as assigned.
- 2.3 For government scholarship students under service obligation, a permission letter from the scholarship authority is required for relocation.

3. Qualifications

3.1 General Qualifications

- 3.1.1 Must hold a degree relevant to the assigned teaching or research field.
- 3.1.2 Thesis or work experience in the relevant field is required.
- 3.1.3 Degree from an institution accredited by the Ministry of Higher Education, Science, Research and Innovation or equivalent.
Please check the list of accredited institutes from the following link.
<http://e-accreditation.ocsc.go.th/acc/search/internew/maininter.html>
- 3.1.4 Male applicants must have completed or be exempted from military service.

3.2 Specific Qualifications

- 3.2.1 Doctorate degree holder or Ph.D. Candidate who has passed the comprehensive exam. The candidate should have studied in an international program or in English in related fields such as Social Sciences, Humanities, Anthropology, Political Science, Public Policy, International Development, or Human Rights.
- 3.2.2 Proficiency in English is required.
- 3.2.3 Prior teaching or research experience in the related field is preferred.

3.2.4 Academic publications within the last five years, preferably published in international journals, will be an advantage.

3.3 Foreign Language Proficiency

3.3.1 Applicant shall have one of the following English test scores. The test score must be valid from a test taken within 2 years before the date of application submission.

Test	Score
1. TOEFL	
- Paper Based (out of 667)	550
- Computer Based (out of 300)	213
- Internet Based (out of 120))	79
2. IELTS (out of 9)	6.5
3. TU-GET (out of 1,000)	
- Paper Based (out of 1,000)	550
- Computer Based (CBT) (out of 120)	80
4. CU-TEP (out of 120)	75

The candidates who meet the following qualifications may be exempted from submitting foreign language test scores as specified in the table:

- Graduates of international programs or programs conducted in English, Chinese, or other languages specified by the relevant department. These programs must be accredited by the Office of the Permanent Secretary for the Ministry of Higher Education, Science, Research and Innovation (MHESI), the Office of the Civil Service Commission (OCSC), or the Office of the Higher Education Civil Service Commission (HECSC)

- Foreign applicants who have a very good command of English in all skills.

3.4 Health Considerations

Candidates must not have any of the following medical conditions:

- (1) Tuberculosis
- (2) Severe elephantiasis
- (3) Drug addiction
- (4) Alcoholism
- (5) Chronic renal failure
- (6) Dementia
- (7) Severe mental disorder
- (8) (8) Pestilence or chronic diseases that obstacles daily work

Candidates must complete a medical examination and receive certification from a licensed physician confirming that they do not have any of the conditions listed in items (1) through (8) before participating in the selection process. **A medical certificate from the examination must be submitted as part of the application.**

The evaluation of candidates in terms of ethics, morality, emotional intelligence, mental health, and suitability for work will be conducted based on the following criteria:

(1) Candidates must exhibit ethical behavior and moral integrity in alignment with the professional code of conduct for Thammasat University

(2) Candidates must provide test results, valid within **one year** from the test date, in the following areas:

(2.1) Emotional Intelligence including self-regulation, empathy, responsibility, motivation, decision-making and problem-solving, interpersonal relationships, self-esteem, life satisfaction, inner peace

(2.2) Mental Health including ability to process and perceive reality accurately without distorted or negatively skewed thinking, together with absence of significant emotional disturbances, such as extreme mood swings, excessive sadness, or difficulty calming restlessness

(2.3) Suitability for Work including:

(2.3.1) Emotional stability such as demonstrating resilience, self-control, and appropriate reactions to stimulating or provocative situations

(2.3.2) Interpersonal skills and friendliness such as trustworthiness, sincerity, acceptance of others, and the ability to work collaboratively

(2.3.3) Anxiety management such as remaining composed, avoiding irrational worry, and adapting effectively to changes

(3) Other desirable attributes that are beneficial for the role of university faculty, such as a passion for teaching and readiness to adapt to changes, will also be considered

Candidates are required to undergo assessments of No. 2 at Thammasat University Hospital or other designated university units, as specified by the Screening Committee. The committee may also implement additional methods, such as interviews, questionnaires, or other procedures as deemed necessary. Candidates must submit the results of these assessments as part of the evaluation process.

In cases where candidates reside abroad or are otherwise unable to attend the assessments at the university-designated locations, they may provide evidence of their circumstances to request permission to undergo the assessments online. This can be arranged with Thammasat University Hospital or other designated university units as determined by the Screening Committee.

4. Application Process

- 4.1 Applicants may download the application from the website <http://www.socadmin.tu.ac.th>
- 4.2 Submit the completed application form and all required documents in person at the Office of the Secretary, 2nd Floor, Faculty of Social Administration building, Thammasat University (Rangsit Campus) from 25 November 2024 to 6 January 2025 from 09.00 AM to 04.00 PM (except weekends and official holidays).
- 4.3 For further information, please contact Ms. Jutatip Bunchop by phone at 02-696-5502 or email : bjutatip@tu.ac.th or email : spd.thammasat@gmail.com
- 4.4 Submit the completed application form and all required documents by post
to: Ms. Jutatip Bunchop
Faculty of Social Administration, Thammasat University
99, Moo 18, Phahonyothin Road,
Klong Neung sub-district, Klong Luang district,
Pratumthani province 12121

The application form and all required documents must reach the faculty by 6 January 2025.

5. Required Documents

- 5.1 A fully completed application form
- 5.2 One official photo, one- or two-inch square without hat and sunglasses taken less than a year ago
- 5.3 A copy of bachelor's degree, master's degree, and/or doctoral degree with transcripts. Original documents will be verified. Non-Thai and English documents are needed to be translated either in Thai or in English.
- 5.4 A copy of name or surname change certificate (if any)
- 5.5 A copy of passport
- 5.6 An English test score certificate as indicated in Section 3.3.1
- 5.7 A medical examination certificate issued within 1 months for the following diseases/symptoms
- 5.8 Three recommendation letters from persons who know the applicant well, excluding letters from applicant's father, mother, husband, wife or siblings. One of the referees needs to be (a) graduated civil servant or permanent employee of a government unit or a state-enterprise, (b) a policeman or soldier who ranks at least captain position or (c) dissertation supervisor or committee, director, or dean. The addresses and telephone contact details of the referees are required.
- 5.9 A certificate of work experience and/or a list of related experiences or outstanding expertise (if any)

5.10 Thesis/Dissertation

5.11 Academic or research works related to the fields of social sciences, humanities, anthropology, political science, public policy and social policy, social work and social welfare, international development, social development and community development, or human rights, completed within the past five years. These works must have been published in national or international academic conference proceedings, or Journals indexed in TCI, SCOPUS, or ISI databases. Together with that, the candidates must provide evidence of their academic contributions and participation.

5.12 Emotional Intelligence, Mental Health, and Work Suitability Test Results: Candidates must submit test results for emotional intelligence, mental health, and work suitability issued within one year of the test date. If the results cannot be submitted within the specified timeframe, an extension may be granted; however, **the results must be submitted before the selection process concludes.**

For the candidate who does not have the test but meet the qualifications and are eligible to take the selection exam, the faculty will assist arranging them of the test date, time, and venue. A testing fee of 500 THB or the specified rate must be paid by the candidates to the Thammasat University Hospital.

Remark:

Only applications submitted with complete documentation and evidence on the application date will be considered. For items 5.3 to 5.6, original documents must be presented for verification. For documents under items 5.10 and 5.11, any submitted work will be returned after the selection process concludes.

6. Selection Criteria and Methods

The selection process involves evaluating candidates based on tests or assessments in the following areas: academic qualifications, foreign language proficiency, health, ethics, morality, emotional intelligence, mental health, and work suitability.

Knowledge and Competency Tests

- (1) Written Examination
- (2) Academic Article Writing and Presentation
- (3) Teaching Demonstration
- (3) Academic Interview

Candidates must achieve at least 70% of the total score in each individual assessment and must also achieve a cumulative score of at least 80% of the overall total score.

7. Announcement of Eligible Candidates

The list of candidates eligible for the selection process, along with the examination date, time, and venue, will be announced on **January 10, 2025** on the following website:
www.socadmin.tu.ac.th/soc-news.

8. University Employment Hiring Process

The Faculty of Social Administration will proceed with hiring those who pass the selection process as university staff members, based on their ranking in the Faculty's selection results list. However, the candidates must meet the required qualifications and not possess any disqualifying characteristics as specified by the university. Additionally, their appointment must be approved by the Thammasat University Executive Committee.

9. Waiting List Process

In the selection process for regular faculty members, the selection committee may, if deemed appropriate, establish an eligibility list of selected candidates ranked by their scores. This eligibility list will be valid for up to six months from the date the selection results are announced.

If there is a justified need, the head of the department, with the approval of the department's committee, may approve an extension of the eligibility list for up to an additional six months.

Announced on 25 November 2024



(รองศาสตราจารย์ ดร.อัจฉรา ชลายนนาวิน)

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